Drug Screening and Background Check Instructions
Faculty and Student Experiences at Piedmont Healthcare (PHC)

Requirements:
Prior to student placement at PHC, faculty and students are required to be pre-screened to document a negative drug screen result and a clear criminal background check as defined by PHC criteria below. Drug screen and background results must be submitted to PHC 10 days prior to the start of the rotation. Once faculty has successfully cleared the PHC requirements, results will be valid throughout their services at PHC and if in accordance with their employing academic institution. Students having once successfully cleared the PHC requirements will be valid throughout their experience as a student and if in accordance with their academic institution. The following delineates the PHC prescreening criteria and acceptable prescreening process:

PHC Drug Screen and Background Check Criteria

- **Drug Screen Criteria to include:** Marijuana, Cocaine, Amphetamines, Opiates, Oxycodone, Phencyclidine (PCP), Barbiturates, Benzodiazepines, Methadone, Propoxyphene, and Methaqualone. Findings that will exclude student placement: any positive result unless the student/faculty has a physician’s documentation of need for the drug.

- **Criminal Background Check Criteria to include:**
  - Georgia Statewide Criminal Records - GCIC
  - If applicant has resided outside the State of Georgia within the past 7 years (up to age 18, whichever occurs later) then those additional jurisdictions will be searched.
  - Violent Sexual Offender and Predator Registry search (aka Nationwide Sexual Offender Registry)
  - Social Security Number Verification
  - Residency History
  - Nationwide Health Care Fraud and Abuse Scan
    - Search includes, Medicare & Medicaid Sanctioned, Excluded Individuals, Office of Research Integrity (ORI), Office of Regulatory Affairs (ORA), FDA Debarment Check, Office of Inspector General (OIG)-List of Excluded Individuals/Entities, General Services Administration (GSA)-Excluded Parties List
Criminal Background Check Criteria continued:

- US Patriot Act Search

Drugscreen/Criminal Background Check Process:

PHC’s required on-line provider is: [http://www.advantagestudents.com/](http://www.advantagestudents.com/). The fee for this service is $78.50 for students and $97.00 for faculty and is the responsibility of the student or faculty member. Additional fees for searches outside the state of Georgia may apply.

PHC must receive cleared screening results a minimum of 10 days prior to the start of the student’s rotation. Please note that the drug screening and criminal background check normally take 24 to 72 hours to process, however additional time for adjudication or clarification of misinformation may be necessary.

_The faculty member/student must authorize Piedmont Healthcare to view the results._ This authorization is granted by the faculty member/student on the drug screen and criminal background check authorization/release form on the AdvantageStudents website. Piedmont Healthcare makes a determination if the faculty member/student is clear for placement at a PHC facility. _The Academic Institution does not review the results._